

# The Reporter

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Illinois Association of Student Councils

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## Editor's Message:

This special edition of the "Reporter" is to familiarize the councils with the proposed constitution to be voted on at the State Convention in May. If there are any questions concerning the constitution, contact:

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## THE ILLINOIS ASSOCIATION OF STUDENT COUNCILS

### Constitution and by-laws

Proposed: September 24, 1973

#### ARTICLE I - NAME

The name of this organization shall be the Illinois Association of Student Councils.

#### ARTICLE II - PURPOSE

The purpose of this association shall be to further and improve student participation in the many activities of the Illinois Association of Student Councils, its districts, and the Illinois High School Association, and to encourage the betterment of student government in the state of Illinois.

#### ARTICLE III - MEMBERSHIP

Section 1. Membership in the IASC shall consist of all IHSA member schools which pay the membership fee to the IASC. Membership to the respective districts (where available) is mandatory for membership in the IASC.

Section 2. The state shall be divided into districts whose boundaries shall be fixed by the state executive board, member schools of the districts involved and the executive board of the districts affected.

Section 3. Each district shall hold an annual convention, the purpose of which is to elect officers, discuss problems and achievements of schools within the district boundaries, and also to organize a district executive delegation to the state convention.

Section 4. The districts, as divisions of the state association, shall have the power to make laws governing only the district executive board and member schools within the boundaries of their respective districts. These laws must not conflict with the legislation approved at the annual state convention.

Section 5. Membership fee shall be defined in the by-laws.

#### ARTICLE IV - EXECUTIVE BOARD

Section 1. The business of the IASC between annual conventions shall be conducted by the Executive Board. The Executive Board shall consist of a President, First Vice-President, Second Vice-President, Secretary, Treasurer, Convention Secretary, Press Secretary, Editor of the REPORTER, Chairman of the Board, President's Adviser, Treasurer's Adviser, Convention Secretary's Adviser, Press Secretary's Adviser, REPORTER-Editor's Adviser, two Advisers-at-Large, Executive Secretary, Assistant Executive Secretary of the IHSA and the Workshop Director.

Section 2. The elected members of the IASC Executive Board shall be the President, First Vice-President, Second

Vice-President, Secretary, Treasurer, and the two Advisers-at-Large. The President, First Vice-President, Second Vice-President, Secretary, and Treasurer shall be elected for a one year term by the delegates from the member schools to the annual convention. One Adviser-at-Large shall be elected at each annual convention for a two year term by the adviser's of the member schools.

Section 3. The Editor of the REPORTER and his adviser, the Convention Secretary and his adviser, and the Press Secretary and his adviser shall be chosen for one year terms by the schools which are selected by the IASC Executive Board.

Section 4. The Chairman of the Board shall be the Host School Adviser from the previous convention.

Section 5. The IASC Executive Secretary shall be appointed by the Executive Board and shall perform such duties and services as the Executive Board shall from time to time require of him. The Executive Secretary shall have had experience on the Executive Board. His term of office shall be three years and he may be eligible for reappointment. He shall be a non-voting member of the board. The Executive Secretary shall receive a honorarium in the amount determined by the Executive Board.

Section 6. The IASC Workshop Director shall be appointed by the Executive Board and shall have the responsibility of conducting the annual summer workshops for the IASC. The Workshop Director shall have had experience on the Executive Board and in the summer workshops conducted by the IASC. His term of office shall be three years and he may be eligible for reappointment. He shall be a non-voting member of the board. The Workshop Director shall receive an annual honorarium in the amount determined by the Executive Board.

Section 7. The Assistant Executive Secretary of the IHSA or his representative shall be an ex-officio member of the Board.

Section 8. No school shall be represented or hold more than one voting student position and one adult voting position on the Executive Board.

Section 9. In the case of illness or inability to serve on the part of an Executive Board member the Executive Board shall choose a person to fill the vacancy.

Section 10. The duties and powers of all state officers are stated in the IASC Handbook. Any additional duties or powers shall be established by the Executive Board at its first meeting following the convention.

#### ARTICLE V - CONVENTION

Section 1. There shall be an annual convention for all member schools. The time of the convention shall be in the Spring at a date to be chosen by the Executive Secretary of the IHSA.

Section 2. The location of the annual convention for the following year shall be held where adequate housing is available. This location shall be decided upon by the Executive Board and announced at the business session of the convention.

Section 3. At least six months before the annual convention the principal of the host school shall make formal application to the Executive Secretary of the IHSA for sanction of the proposed convention.

Section 4. All schools represented at the annual State Convention must be accompanied by a faculty adviser.

Section 5. Convention registration and fees shall be paid directly to the host school, who in turn shall send them to the

treasurer. All dues and other monies of the association shall be paid directly to the treasurer; and upon proper authorization from the Executive Board, he shall make the necessary disbursements of funds. Each delegate attending the annual convention shall pay this registration fee.

#### **ARTICLE VI - COMMITTEES**

Section 1. There shall be a Constitution Committee which shall meet at the annual convention. This committee shall be composed of all district Presidents and other students chosen by the IASC Executive Board and such advisers to aid the committee as the Board feels necessary. This committee shall submit a report of proposed constitutional changes to the delegates during a business meeting of the association.

Section 2. There shall be a Resolutions Committee which shall meet twice a year for the purpose of reviewing resolutions brought up by the member schools. This committee shall be composed of students chosen by the Executive Board, representing each district and other member schools where a district is not available. Applications for membership in this committee must be submitted to the Executive Board by November 1. If there are no applicants from a given district, the Executive Board shall determine who is to fill the vacant position. The Executive Board shall appoint such advisers as it feels necessary to aid the committee. Notification of said committee members shall be made by December 1. The Resolutions Committee shall have the power to determine whether or not resolutions are controversial in nature. Controversial issues shall be referred to the Conference on Student Views. All other resolutions with their respective reviews by the committee shall be sent to the annual convention.

Section 3. There shall be a Credentials Committee which shall meet to review the credentials of the potential candidates at the annual convention and report to the delegation before voting. The committee shall be composed of one student from each district and other member schools where a district is not available. Applications must be submitted to the First Vice-President by December 10. The committee is to be aided by one faculty adviser from the State Board. If there is no applicant from a given district, the State Board shall determine who is to fill the vacant position.

The Credentials Committee shall have the power to remove the students not fulfilling each of the qualifications in Section 1, 2, 4, and 5 of Article (VII). In the event that the Credentials Committee does not approve a student, a statement of disapproval and reasons will be included in the report to the assembly. Reasons for disapproval shall be found in the by-laws.

Section 4. The President shall have the power to establish ad hoc committees when he deems necessary. The delegation at the annual convention shall also have this power.

#### **ARTICLE VII - QUALIFICATIONS**

Section 1. A student must be in his sophomore or junior year to be a candidate for any office. During his entire term in office he must be a regularly enrolled student in a member high school. Any previous student board member is ineligible to hold another Executive Board office.

Section 2. A student must have the written consent of his principal and adviser to be a candidate for office.

Section 3. A student cannot become an accredited candidate for office until he has met with the credentials committee. Candidates may not commence their campaigns until they have been given permission to do so by the Credentials Committee.

Section 4. Two weeks prior to the convention each state office candidate must submit an itemized list of the true value of all campaign expenses to the faculty chairman of the Credentials Committee. This list (letters, postage, posters, tags, etc.) shall be signed by the principal and adviser of the candidate. The cost limitation shall be defined in the by-laws.

If this limitation is exceeded the candidate shall be disqualified.

Section 5. A student holding any district is ineligible to run for or hold any state office.

#### **ARTICLE VIII - QUORUM FOR VOTING AUTHORITY**

The schools represented at the business session of the annual convention as provided for in Article V of this constitution shall constitute a quorum for the transaction of business, each member school having one vote.

#### **ARTICLE IX - ELECTION**

Section 1. Officers shall be elected at the annual state convention and shall serve from the time of their election until the election of their successors. In case a candidate does not receive a majority of all the votes cast, the names of the two candidates receiving the highest number of votes shall be placed on a ballot for the second election and shall be voted upon immediately.

Section 2. The credentials of the officer candidates shall be checked by the Credentials Committee. All the rules for campaign procedures shall be determined by the Executive Board at their Fall meeting.

Section 3. The Credentials Committee shall nominate any potential candidate meeting the requirements set forth in this constitution and by-laws for each office as it sees fit.

Section 4. A nomination from the floor shall receive the same consideration accorded the selections of the Credentials Committee, provided that the nominee meet the qualifications set forth in the constitution.

#### **ARTICLE X - WORKSHOPS**

Section 1. There shall be annual workshops for member schools.

Section 2. The dates, locations, and programs shall be chosen by the Workshop Director and approved by the Executive Board.

Section 3. Workshop fees shall be paid directly to the Workshop Director who shall make the necessary disbursements of funds with the remaining funds being sent to the treasurer.

Section 4. The workshop shall be held where adequate facilities for the programs are available.

#### **ARTICLE XI - HEADQUARTERS**

Section 1. Headquarters of the association shall be at the school of the president during his term of office.

Section 2. The Executive Secretary shall maintain a repository for the files and records for the IASC.

Section 3. Inquiries related to the work and methods of the IASC should be addressed to the office of the IHSA.

#### **ARTICLE XII - AMENDMENTS**

Section 1. Amendments to this constitution must be submitted in writing to the IASC President before January 31.

Section 2. Amendments may be passed at the annual convention of the association by a vote of two-thirds of the member schools present at the business session. By-laws may be amended by a single majority vote.

#### **ARTICLE XIII - CONSTITUTIONAL CONVENTION**

There shall be a Constitutional Convention held every five (5) years. The Constitutional Convention (Con-Con) will be held in the Fall on a date and location specified by the IASC Executive Board, and shall start in September of 1973.

#### **ARTICLE XIV - CONFERENCE ON STUDENT VIEWS**

There shall be a Conference on Student Views held annually at a time and place designated by the IASC Executive Board.

## BY-LAWS

### ARTICLE I - AUDITING COMMITTEE

There shall be an auditing committee consisting of the retiring and newly elected treasurers and their advisers and the Executive Secretary of the IHSA. This committee shall meet following the annual convention and shall make a complete audit. The result of this audit shall be furnished to all member schools or published in the ILLINOIS INTERSCHOLASTIC. After the audit is complete the books shall be turned over to the new officer by June 15.

### ARTICLE II - CHECKS

All checks shall be signed by the treasurer and countersigned by his adviser. This faculty adviser shall be bonded.

### ARTICLE III - RULES OF ORDER

Robert's Rules of Order, Newly Revised, shall be the final authority for all disputed technicalities which arise during the business sessions.

### ARTICLE IV - DUES

Section 1. The membership fee shall be 15 dollars paid to the IASC treasurer.

Section 2. The fiscal year shall be from September 1 to August 31.

Section 3. Dues must be received one month prior to the IASC Convention. Schools whose dues are not received by that date shall be ineligible to attend the Convention or receive membership privileges for the remainder of that fiscal year (August 31).

### ARTICLE V - DISSOLUTION OF DISTRICTS

In order for a district to dissolve or re-form, a petition of information originated by the district executive board and signed by the presidents of the district member schools shall be filed with the IASC Executive Board. The petition of information shall state the reasons for dissolution or re-formation. In case of re-formation refer to Article III, Section 2 of the Constitution.

### ARTICLE VI - DISTRICT ACTIVITIES

Each district president shall inform the Executive Board by its September Board meeting of the time and place of their district convention, workshops and seminars.

### ARTICLE VII - ASSISTANT EXECUTIVE SECRETARIES

An adviser-at-large of each district board shall also serve in the capacity of Assistant to the Executive Secretary of the State Executive Board. In the event that there is no adviser-at-large for a given district, an adult member of the district executive board shall be appointed by that body to serve in the capacity of the Assistant Executive Secretary. These Assistant Executive Secretaries shall serve as ex-officio members of the State Executive Board and as liaisons between the State and district boards.

## ARTICLE VIII - RECORDS

The out-going members of the IASC Executive Board must submit their records and orient the new Board members by June 15.

## ARTICLE IX - POLICY HANDBOOK

All IASC policies, procedures, and officers' duties shall be defined in the latest edition of the IASC Handbook.

## ARTICLE X - RESOLUTIONS

Section 1. A resolution is a means for the member schools to direct the IASC Board.

Section 2. Resolutions brought up at the Conference on Student Views must be sent out to the member schools for voting.

Section 3. Resolutions sent in by member schools shall be brought up at the State Convention and voted on there.

Section 4. If a resolution is approved by the member schools or at the State Convention, the IASC Executive Board must see that it is sent through the proper channels.

Section 5. The resolution from individual schools shall be submitted to the IASC Board by January 31.

Section 6. All resolutions shall be printed 2 months prior to the State Convention and sent to the member schools.

Section 7. Resolutions must be signed by the sponsoring Student Council President, Student Council Adviser, and High School Principal. This excludes resolutions originating at the Conference on Student Views.

## ARTICLE XI - CREDENTIALS

The procedure for reviewing a possible candidate running for state office shall be: To examine his knowledge of the IASC, its constitution, and the relevant sections in the IASC Handbook concerning the office he is seeking, and to examine his adviser's knowledge of the IASC and his potential responsibilities on the Executive Board. Thorough knowledge of this information is mandatory for approval by the Credentials Committee.

## ARTICLE XII - CONSTITUTIONAL CONVENTION

Section 1. Each member school shall be limited to one in-quota delegate to the Constitutional Convention.

Section 2. The Constitution Committee shall attend the Constitutional Convention. They shall attend as out-of-quota delegates.

